



**United Nations**  
Climate Change Secretariat

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Secrétariat de Changements Climatiques

Ms. Rachel Child  
Co Vice Chair  
Project Developer Forum

Date: 22 December 2011  
Reference: 63-8  
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**Re.: Unsolicited letter on delays in processing requests to revisions to monitoring plans and requests for deviations**

Dear Ms. Child,

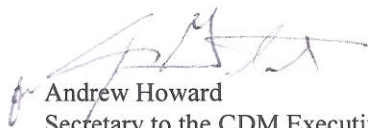
Thank you for your letter dated 20 July 2011, which has been made available to the Board.

On behalf of the Chair of the Board, I would like to inform you that the procedures you refer to in your letter (revisions of monitoring plans, deviations, etc.) have associated process timelines that are currently being applied. It should also be noted that the delays that you mention can occur as a result of incomplete or ambiguous submissions, and there are many occasions where the responses from the PP/DOE are submitted after the stated deadline.

The Board has already considered streamlining the processes concerning all the procedures applicable prior to submitting requests for issuance. In this regard, the recently-adopted CDM Project Cycle Procedure differentiates between post-registration changes which do not require prior approval from the Board from those that require such prior approval. In addition, this new procedure consolidates the existing procedures related to post-registration matters allowing the DOEs to request amendments to and deviations from the registered PDD, for those cases which require prior approval of the Board before requesting issuance, in a single request form. These amendments are expected to positively impact on the associated timelines for processing revisions to the monitoring plans, deviations, changes from the PDD, and changes to the start date of the crediting period.

I would also like to highlight the fact that this procedure stipulates that a publicly available list of all submitted requests for approval of changes shall be maintained on the UNFCCC CDM website and that the schedule of processing of the requests for approval of changes, including the expected date of commencement, shall also be made publicly available.

Yours sincerely,

  
Andrew Howard  
Secretary to the CDM Executive Board